

## Job Description

<p><b>1. Company introduction:</b> Nikore Associates is an economics think tank undertaking research on issues pertaining to a wide range of development sectors including labour, gender, industrial development, transport, logistics etc. Our policy recommendations and research outputs have been published in many national and international news media.</p>	
<p><b>2. Corporate office address:</b> We conduct our operations online through smooth and dynamic channels of communication. Applicants from all over the world are encouraged to apply.</p>	
<p><b>3. Project title and description:</b> We engage with international organisations like Asian Development Bank, World Bank, UN Women and our work involves providing research-backed advice and expertise which aids the knowledge and processes of these organizations on key policy and developmental issues. Given that it is a newly established organisation with a compact resources, every team member is also expected to perform some administrative tasks related to everyday functioning and management.</p>	
<p><b>4. Key deliverables of the project:</b></p> <ul style="list-style-type: none"> <li>• Social media strategy with the objective of building traction</li> <li>• Social media analytics</li> <li>• Well-written content and captions</li> <li>• Well-researched hashtags</li> </ul>	
<p><b>5. Does the project involve travel or on-field work?</b></p>	<p>No (work from home)</p>
<p><b>6. Title and Duration of the job.</b></p>	<p>First 2 months on probation as Social Media Intern. Possibility to transition into a Communications Associate and/or Manager with stipend depending on quality of work and time commitment.</p>
<p><b>7. Number of work hours</b></p>	<p>15-18 hours per week for part-time internship. 35-40 hours per week for full-time internship.</p>
<p><b>8. Number of visits to the corporate office</b></p>	<p>N/A (work from home)</p>
<p><b>9. Stipend per intern per month</b></p>	<p>Research Associates and Managers receive a stipend of Rs. 2,500 – 10,000 depending on the projects and time commitment.</p>
<p><b>10. Any specific requirements such as knowledge, hard or soft skills, educational qualifications, or work experience from the interns:</b></p> <ul style="list-style-type: none"> <li>• Mass Communications background</li> </ul>	