

## Job Description

**1. Company introduction:** Nikore Associates is an economics think tank undertaking research on issues pertaining to a wide range of development sectors including labour, gender, industrial development, transport, logistics etc. Our policy recommendations and research outputs have been published in many national and international news media.

**2. Corporate office address:** We conduct our operations online through smooth and dynamic channels of communication. Applicants from all over the world are encouraged to apply.

**3. Project title and description:** Our work involves providing research-backed expertise and output around key policy and developmental issues.

As a graphic design intern, you will work towards strengthening the firm’s social media presence and shape its visual aspects. You will have the opportunity to create eye-catching visuals and demonstrate illustrative skills. You will be required to have a creative flair, up-to-date knowledge of design softwares and a professional approach to time and deadlines. You will work closely with a team of early career professionals who appreciate quality and design.

Given that it is a newly established organisation with compact resources, every team member is also expected to perform some administrative tasks related to everyday functioning and management.

**4. Key deliverables of the project:**

- Translating requirements into design that reflects the desired theme and tone
- Designing posters, advertisements and other communication materials
- Creating these materials by using computer software programs such as Adobe's Creative Suite, including Photoshop, Illustrator, InDesign and more
- Produce creatives for review and make revisions based on the feedback received
- Ensure final graphics and layouts are original, visually appealing and engaging

**5. Does the project involve travel or on-field work?**

No (work from home)

**6. Title and Duration of the job.**

First 2 months on probation as Social Media Intern. Possibility to transition into a Communications Associate and/or Manager with stipend depending on quality of work and time commitment.

**7. Number of work hours**

15-18 hours per week for part-time internship.  
35-40 hours per week for full-time internship.

**8. Number of visits to the corporate office**

N/A (work from home)

**9. Stipend per intern per month**

Research Associates and Managers receive a stipend of Rs. 2,500 – 10,000 depending on the projects and time commitment.

**10. Any specific requirements such as knowledge, hard or soft skills, educational qualifications, or work experience from the interns:**

- Undergraduate Degree in Design, Media Communication or related fields
- A strong portfolio of illustrations or other graphics
- Familiarity with design softwares and technologies, such as InDesign, Illustrator and Photoshop

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